

Licensing Act 2003

Part A

Format of premises licence

North Hertfordshire District Council
Council Offices, Gernon Road, Letchworth Garden City, Hertfordshire, SG6 3JF

Original grant date: 02 August 2022
Current issue date: 01 December 2023



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Authorised signatory

Premises licence number: 14160

Part 1 – premises details

Bridgetown Monroe
6 Bucklersbury, Hitchin, Hertfordshire, SG5 1BB

This licence is granted in perpetuity

Licensable activities authorised by the licence

Section F: Recorded Music:(Indoors)
Section I: Provision of Late Night Refreshments:(Indoor)
Section J: Sale or Supply of Alcohol:(On the premises)

The times the licence authorises the carrying out of licensable activities

Section F: Recorded Music:(Indoors)

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	02:00
Saturday	11:00	02:00
Sunday	11:00	22:30

These hours will apply each day of the year with the exception of:
Christmas Eve, New Years Eve, Sundays prior to a Bank Holiday Monday Football World Cups
On these days, the licensable hours will be 11:00hrs - 02:00hrs

Section I: Provision of Late Night Refreshments:(Indoor)

Day	Start Time	End Time
Monday	n/a	n/a
Tuesday	n/a	n/a
Wednesday	n/a	n/a
Thursday	n/a	n/a
Friday	23:00	02:00
Saturday	23:00	02:00
Sunday	n/a	n/a

These hours will apply each day of the year with the exception of:
Christmas Eve, New Years Eve, Sundays prior to a Bank Holiday Monday, Football World Cup
On these days, the licensable hours will be 23:00hrs - 02:00hrs

Section J: Sale or Supply of Alcohol:(For consumption on the premises)

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	01:30
Saturday	11:00	01:30
Sunday	11:00	22:30

These hours will apply each day of the year with the exception of:
Christmas Eve, New Years Eve, Sundays prior to a Bank Holiday Monday, Football World Cups
On these days, the licensable hours will be 11:00hrs - 01:30hrs

The opening hours of the premises

Day	Start Time	End Time
Monday	11:00	23:00
Tuesday	11:00	23:00
Wednesday	11:00	23:00
Thursday	11:00	23:00
Friday	11:00	02:00
Saturday	11:00	02:00
Sunday	11:00	23:00

These hours will apply each day of the year with the exception of:
Christmas Eve, New Years Eve, Sundays prior to a Bank Holiday Monday, Football World Cups
On these days, the licensable hours will be 11:00hrs - 02:00hrs

For consumption on the premises**Part 2**

Name, (registered) address, telephone number and email of holder of the premises licence

Good Boy Wolf

chris@bridgetownmonroe.com

Registered number of holder, for example company number, charity number (where applicable)

08966086

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Christopher Dodd

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Licence Number: 18/053428

Issuing authority: Central Bedfordshire Council

Annex 1 – Mandatory conditions

No supply of alcohol may be made under this licence:

- (a) at a time when there is no designated premises supervisor in respect of the premises licence; or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

The admission of children, that is persons under eighteen (18) years of age, to the exhibition of any film shall be restricted in accordance with any recommendation made by the British Board of Film Classification (BBFC) or by the Licensing Authority.

Any one or more individuals at the premises for the purposes of carrying out a security activity (an activity to which paragraph 2(1)(a) of Schedule 2 of the Private Security Industry Act 2001 applies and which is licensable conduct for the purposes of that Act) must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of that Act.

Responsible person means the holder of the premises licence, the designated premises supervisor, or any other person over the age of eighteen (18) years who has been authorised to sell alcohol at the licensed premises.

The responsible person must ensure that staff on relevant premises do not carry out, arrange, or participate in any irresponsible promotions in relation to the premises. In this condition, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise).
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted price to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective
- (c) provision of free or discounted alcohol, or any other thing, as a prize to encourage or reward the purchase and consumption of alcohol over a period of twenty-four (24) hours or less in a manner which carries a significant risk of undermining a licensing objective.
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than when that other person is unable to drink without assistance by reason of a disability).

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

The premises licence holder or club premises certificate holder must ensure that an age

verification policy applies to the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy. The policy must require individuals who appear to the responsible person to be under eighteen (18) years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and either:

- (i) a holographic mark; or
- (ii) an ultraviolet feature.

The responsible person must ensure that:

- (a) where any of the following alcoholic drinks are sold or supplied for consumption on the premises (other than alcohol drinks sold or supplied having been made up in advance ready for sale or supply in securely closed containers) it is available to customers in the following measures:
 - (i) beer or cider: half pint;
 - (ii) gin, rum, vodka or whisky: 25ml or 35ml; and
 - (iii) still wine in a glass: 125ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not, in relation to a sale of alcohol, specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. In this condition:

- (a) permitted price is the price found by applying the formula $P = D + (D \times V)$ where:
 - (i) P is the permitted price;
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol; and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol.
- (b) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
- (c) relevant person means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence;
 - (ii) the designated premises supervisor (if any) in respect of such a licence; or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in capacity which enable the member or officer to prevent the supply in question; and
- (e) value added tax means value added tax charged in accordance with the Value Added Tax Act 1994. Where the permitted price would not be a whole number of pennies, the permitted price shall be taken to be the price rounded up to the nearest penny. Where the permitted price on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax, the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of fourteen (14) days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

The premises licence holder will ensure that clear and legible signs are in place at all exits reminding patrons to leave the premises quietly and respect the neighbours.

The premises licence holder will ensure that any litter relating to the premises will be periodically cleared by staff from the vicinity of the premises and at the end of each day's trading.

The premises licence holder will ensure that a Challenge 25 Policy is in operation at the premises at all times when the sale of alcohol is permitted whereby any person appearing to be under twenty-five (25) years of age is not served alcohol unless they produce valid photographic identification demonstrating that they are at least eighteen (18) years of age.

The premises licence holder will ensure that no more than sixty (60) persons are permitted on the premises at any one time, including staff and performers.

The premises licence holder and designated premises supervisor (DPS) will ensure that no person under the age of eighteen (18) years will be permitted on the premises after 21:00hrs. Prior to 21:00hrs, persons under the age of eighteen (18) years may enter the premises provided they are accompanied by an adult aged twenty-one (21) years of age or over.

The premises licence holder and designated premises supervisor (DPS) will ensure that on Friday and Saturdays there will be a minimum of one (1) approved Security Industry Authority (SIA) door supervisor on duty at the premises between the hours of 21:30hrs and the time of closing to the public.

The premises licence holder and designated premises supervisor (DPS) will ensure that on Christmas Eve and New Years Eve there will be a minimum of one (1) approved Security Industry Authority (SIA) door supervisor on duty at the premises between the hours of 21:30hrs and the time of closing to the public.

The premises licence holder and designated premises supervisor (DPS) will ensure that all door supervisors will comply with Security Industry Authority (SIA) requirements relating to the wearing of SIA registration badges and availability of registration documents and/or identification for inspection.

The premises licence holder and designated premises supervisor (DPS) will ensure that all Security Industry Authority (SIA) door supervisor(s) are wearing/displaying their SIA licence

The premises licence holder and designated premises supervisor (DPS) will ensure that a refusals log/book is maintained and kept at the premises at all times, whether electronically or a hard copy.

The premises licence holder and designated premises supervisor (DPS) will ensure that the refusals log/book will be made available for inspection upon request by Police or Licensing Authority.

The premises licence holder and designated premises supervisor (DPS) will ensure that an incident book is maintained and kept at the premises at all times.

The premises licence holder and designated premises supervisor (DPS) will ensure that the incident book will be made available for inspection upon request by Police or Licensing Authority.

The premises licence holder and designated premises supervisor (DPS) will ensure customers are not permitted to leave the premises with any drinking vessels.

The premises licence holder and designated premises supervisor (DPS) will ensure that the closed-circuit television (CCTV) system is fully operative and recording at all times when the premises is open to the public. CCTV cameras will cover key and vulnerable parts of the premises inside and outside, including the entry and exit points to the premises.

The premises licence holder and designated premises supervisor (DPS) will ensure that viewable and un-edited copies of recordings from the closed-circuit television (CCTV) system will be provided to Police no later than twenty-four (24) hours after request. All recordings will be kept for a minimum of twenty-eight (28) days.

The premises licence holder and designated premises supervisor (DPS) will ensure that prior to opening the premises to the public in accordance with the premises licence operating hours, the closed-circuit television (CCTV) system will be checked to ensure that it is recording for a minimum of twenty-eight (28) days.

The premises licence holder and designated premises supervisor (DPS) will ensure that a minimum of two (2) persons, namely the owner/DPS and duty manager are fully trained to access and operate the closed-circuit television (CCTV) system and download copies of any footage, upon request by Police or Licensing Authority.

The premises licence holder and designated premises supervisor (DPS) will ensure that the closed-circuit television (CCTV) system is located in a safe and secure (locked room) location where it is only accessible by management.

Prior to the first use of the extended hours of opening, a Noise Management Plan (NMP) shall be submitted to the Licensing Authority for approval. The NMP shall stipulate measures to control noise emanating from the premises and its patrons and shall be adhered to at all times.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Plans

See attached